



Wrawby St. Mary's C.E. Primary School
 Vicarage Avenue
 Wrawby
 BRIGG
 N. Lincolnshire
 DN20 8RY
 Tel: 01652 655579
 enquiries@wrawby.laat.co.uk
 www.wrawbyprimary.co.uk

18th September 2025

Dear Parent/Carer

With the start of the new academic year, we take the opportunity to check and update the records held for your child.

Kindly check and advise the school office of any changes on the My Child at School App for your child/children, especially regarding contact details, telephone, email addresses and who is allowed to collect your child from school.

If you have not already done so, please could you also update the permissions/consents section on the Bromcom My Child at School. If you are struggling to do this online, kindly complete the sections on this letter and return this to the school office before the **30th September 2025**.

Yours sincerely

Mrs R Bailes
School Business Manager

Pupil Information Form

Child's Surname.....First Name.....

Visits and Outings

Children are taken off the school premises for local educational visits for example local walks and visits. Supervisory care is maintained at all times and great care is exercised when crossing public roads, and when taking children on such outings the correct staffing ratio will be maintained at all times. Additional permission will not be required for any visits taking place during normal school hours.

I give permission for my child to take part in short visits and outings.

Child's Name:..... Date:.....

Signature:..... Relationship to Child:.....



WE ARE PROUD TO BE PART OF LINCOLN ANGLICAN ACADEMY TRUST

Photographs

At various functions within the school year eg. sports day and school plays, the usage of camera arises. Children within the school may have still photographs or video images taken of them whilst taking part in activities or on visits. These photographs and images may be used for display purposes within our school or added to the school website.

I have read the above and agree my child's still photographs or video images may be used around school or on the school's website.

Parent's Name:..... Date:.....

Signature:..... Relationship to Child:.....

Photographs of the children are occasionally used for promotional purposes that relate to the school. This may involve inclusion of photographs/videos in local media. eg. the local newspaper.

I have read the above and agree my child's still photographs or video images may be used for promotional purposes that relate to the school, including local media.

Parent's Name:..... Date:.....

Signature:..... Relationship to Child:.....

Data Protection Act 1998

At school we need to keep information about your child for registration purposes, etc. and also so we can provide them with suitable help and support. Under the requirements of the Data Protection Act 1998, we at the school need to inform you about what information is held by us about your child.

Information may need to be shared with other educational bodies, for example the LEA needs to know about your child if an assessment of special needs is required, or if an employment licence needs to be issued.

We would like to assure you that we do not pass on personal information held about your child to any commercial organisations.

I confirm I have read the above Fair Processing Notice.

Parent's Name:..... Date:.....

Signature:..... Relationship to Child:.....

Internet Use

Children within our school regularly use the internet on computers and iPads. Although our school has a security block for unsuitable sites, our Safeguarding Policy states that we must have signed permission for the children to access the internet at school.

I give permission for my child to access the internet whilst at school

Child's Name:..... **Date:**.....

Signature:..... **Relationship to Child:**.....